

Questions?

Contact us Monday-Friday 6am-5pm Pacific



Call
800-518-8925



Text
760-701-5268



Email
Support@MyCitadelTime.com Support.MyCitadelTime.com



Visit



Designed, Developed, and Supported by Workwell Technologies, Inc.
© Workwell Technologies, Inc. All rights reserved.
2777 Loker Avenue Suite A Carlsbad CA 92010
www.WorkwellTech.com



CITADEL™

Quick Start Guide

GT2000 Touch Tablet Time Clock

Let's Set Up Your Time Clock in 4 Easy Steps

1 Create your Citadel Account

Go to Signup.MyCitadelTime.com, enter your Activation Code from the sticker under the lid, and set up your Citadel cloud account.

2 Power on your Clock

Power the clock on by plugging it in to a power source, and a LAN cable if desired.

3 Connect and Set up your Clock

Follow the easy on-screen instructions to connect to the internet and pair the clock with your Citadel account.

4 Mount and Start Punching

Use the provided mounting hardware to mount the clock if desired. Your GT2000 time clock is now ready to register your employees with RFID, Fingerscan, or PIN, and start punching!



The Most Powerful
Workforce Management System...

Without the High Costs

Citadel Time Clocks require an affordable monthly subscription to utilize its powerful cloud software. No matter how many employees you have, Citadel will save you time, money, and valuable resources by automating everything.

1 employee or 1,000
Always \$3/User/Month

A user is defined as any individual who has access to the Citadel time clock, cloud portal or mobile app. This includes employees, supervisors and administrators. All monthly cloud subscription plans are designed for the use of two active time clocks. Add \$10 per month for each additional time clock over two. Plus tax where applicable.